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Wilkhahn. Care & Maintenance





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Veneer - Day to day maintenance

- Gently wipe down the surface of the table with a clean cloth, slightly dampened in water. This is best followed with a dry clean cloth, to remove any residual moisture and to prevent streaking.
- Never rub the surface vigorously as this will burn a sheen into the lacquer.
- Any spills should be immediately removed with a clean cloth, slightly dampened in water. Any spills that are allowed to settle may stain the lacquered surface. Again, follow with a dry, clean cloth.
- Ensure a coaster is used as a barrier between all vessels holding liquids and the table surface. Further, any hot foods should be placed on heat resistant mats.
- Waxes or polishes are not necessary for our lacquered surfaces. Should a polish be required for peace of mind, Wilkhahn can supply a suitable product for high quality lacquered finishes.
- As timber veneer is a natural product, its colour will change over time. The lacquer does contain UV inhibitors, however, these gradually break down with prolonged exposure to light. Preferably, objects that shield the light should not be left in the same location as this may create a "shadow" in the veneer. Whenever possible, blinds should be drawn to limit exposure to direct sunlight.



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Veneer - Unclean surfaces

Minor surface grit and/or oily hand marks that are not removed by a damp cloth may be cleaned using the following method:

- Place a few drops of methylated spirits on a clean cloth, slightly dampened in water.
- Gently wipe over the dirty section(s) – Never rub vigorously as this will burn a sheen into the lacquer.
- Using a fresh clean cloth, slightly dampened in water, re-wipe the section to remove any residual methylated spirits.
- Follow with a dry, clean cloth as per above.

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Veneer - Scratches and surface damage

Wilkhahn uses the highest quality 2-pack polyurethane lacquer available. The lacquer itself provides a durable barrier to the timber surface, but can scratch like all materials. Some common incidents of damage occur with:

- Steel studs or sharp plastic edges on briefcases.
- Steel buckles on compendiums.
- Pressing firmly whilst writing on a thin sheet of paper directly on the surface.

Surface scratches can only be completely removed by re-lacquering. Deep scratches or gouges may require the entire surface to be stripped back and re-veneered.

Should any damage occur, please contact your closest Wilkhahn Forum. Minor damage can occasionally be remedied on-site by a Wilkhahn technician.



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Laminate - Day to day maintenance

- Simply wipe down the surface of the table with a clean cloth, slightly dampened in water. This is best followed with a dry clean cloth, to remove any residual moisture and to prevent streaking.
- Any spills should be immediately removed with a clean cloth, slightly dampened in water. Again, follow with a dry, clean cloth.
- Tea, red wine, fruit and berry juices will cause stains if not immediately removed.

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Laminate - Unclean surfaces

- Soiled surfaces or light stains can be removed with warm soapy water or a common detergent such as Mr Muscle, Dissol or Nifty solvent. Methylated Spirits may also be used.
- Avoid all abrasive or strongly acidic or alkaline cleaning products.
- It may be necessary to use a tooth or nail brush for stubborn stains in textured finishes.

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Laminate - Scratches and surface damage

Laminated surfaces are very durable and hardwearing, but can also scratch like all materials. Some common incidents of damage occur with:

- Chopping or cutting directly on the surface.
- Sliding heavy metallic or earthenware objects across the surface.

Fine scratches or scuff marks can occasionally be removed by applying a good quality car polish.

Should any other damage occur, please contact your closest Wilkhahn Forum. Minor damage can occasionally be remedied on-site by a Wilkhahn technician.



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#### Textile fabrics

For day to day maintenance of textile fabrics, regularly use a vacuum cleaner on low suction with the soft brush accessory to remove dirt and dust.

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#### Spot cleaning

Treat spills and stains as soon as possible:

- Gently scrape soil from the surface of the fabric.
- Carefully mop liquid from the surface of the fabric, so that liquid does not sink into foam.
- Spot clean with a dry cleaning solvent, taking care not to saturate fabric.

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#### Leather

For day to day maintenance of leather, wipe gently with soft soapy cloth.

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#### Faux Leather

- Please clean regularly.
- Pollution by oil, fat and ink must be removed immediately.
- Clean with warm, mild soap foam and microfiber cloth or a soft hand brush.
- Do not use solvents, chloride, abrasives, chemical cleaning agents or wax polishes.

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#### Spot cleaning

To remove dirt or stains:

- Gently scrape soil from the surface of the leather.
- Carefully mop liquid spills from the surface.
- Using a damp cloth with lukewarm water and a commercially available domestic detergent (solvent free) wipe over stains, allow drying then polish with a soft woollen cloth.

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#### Handy hints

- It is recommended not to leave chairs in direct sunlight, as the colours of the fabric or leather may fade in patches.
- Do not scrub stains with a thick bristle brush.
- Do not use a hot water extraction machine for cleaning of fabrics, as watermarks will appear.
- Do not use shoe polishes on leather.
- Whichever method you choose for the maintenance of your product it is important to remember the following. Try a small inconspicuous area first always use clean water.
- Avoid high concentrate cleaners, particularly over long periods of time.



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#### Warranty statement

Wilkhahn Asia Pacific will provide warranty cover for structural and mechanical integrity for 5 years commencing on the date of delivery and client acceptance, this excludes surface / finish wear and tear and vandalism.

Commencement date for warranty period is upon date of delivery and client acceptance.

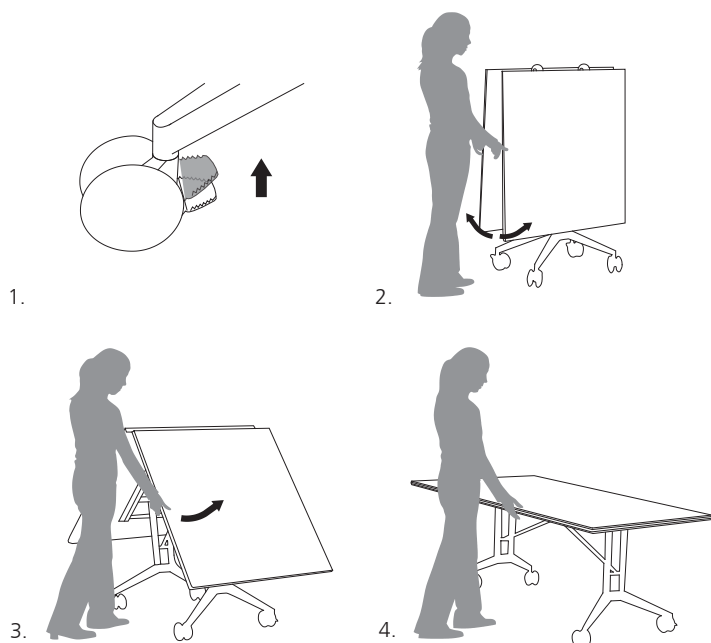
Should faults covered by this guarantee occur, they are to be reported to Wilkhahn Asia Pacific as soon as they are discovered, and made available for inspection.

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#### Recommendations

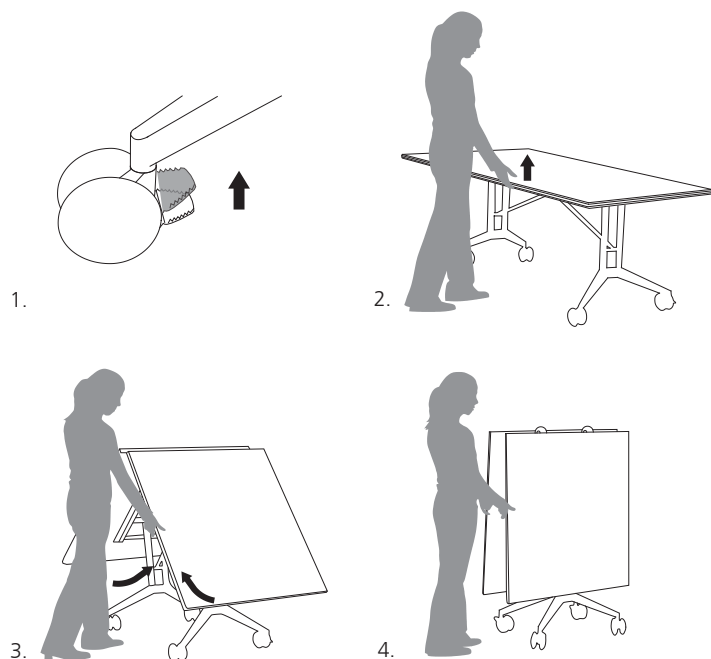
- The recommendation for cleaning and maintenance of our manufactured products was derived from various sources and was believed to be correct when published.
- The information is advisory only and is provided in good faith and without prejudice.
- No responsibility will be accepted for the performance of cleaning products and any consequential damages arising from the use of the cleaning products.
- For advice on how to store products or re-configure system products please contact Wilkhahn Asia Pacific.
- Wilkhahn Asia Pacific has no influence on the quality control and application of cleaning products.
- Should you have any doubt with regard to use and application of cleaning products please check with Wilkhahn Asia Pacific prior to use.

Unfolding the Table



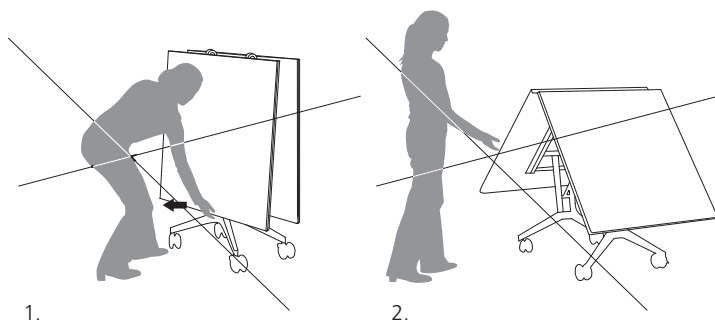
1. Unlock all castors by lifting the tabs at each set of wheels.
2. Stand facing the table (as shown) with hands on both sides of the table top and pull outwards.
3. Continue to pull outwards as the frame unfolds.
4. Support the table as the frame unfolds and both edges of the top join. Keep clear of joining tops.
5. Castors can be locked once the table is in the desired position.

Folding the Table



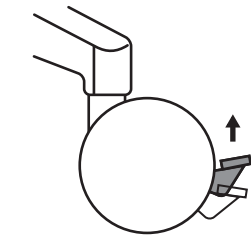
1. Unlock all castors and make sure all table connectors are released.
2. Stand facing the table (as shown) and pull the table top up on both halves.
3. Once the table tops are at an approximate angle of 45°, begin to push halves inwards.
4. Support the table until the frame has completely folded.
5. Castors can be locked once the table is in the desired position.

DO NOT....

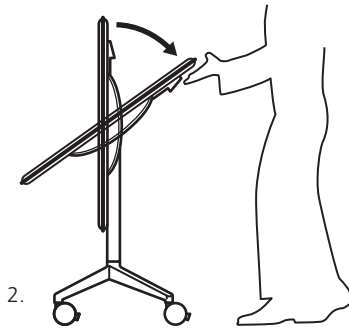


1. Pull the table from one side, as this will cause the table to pivot on the back set of castors and tip over.
  2. Let go of the table when the table tops are at a 45° angle
- Note: Either of these actions could result in damage to the table.

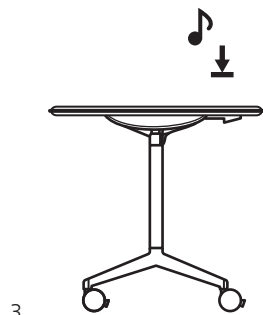
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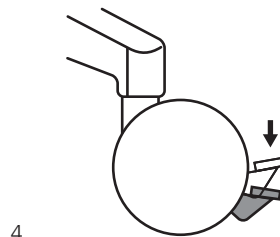
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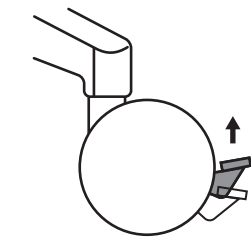
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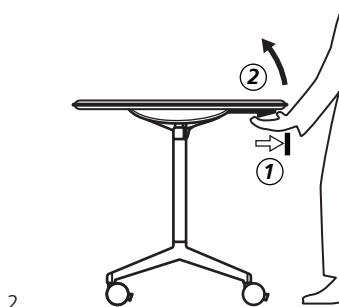
4.

1. Unlock all castors by lifting the tabs at each set of wheels.
2. Stand facing the underside of the table and swivel the top (as shown). Make sure to keep clear of the moving foot sections.
3. Allow the table top to rest at the horizontal position making sure to hear the mechanism click in place.
4. Castors can be locked once the table is in the desired position.

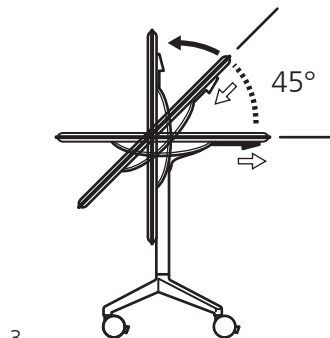
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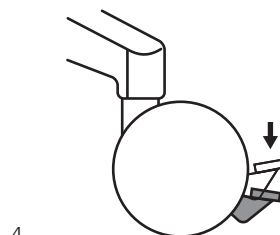
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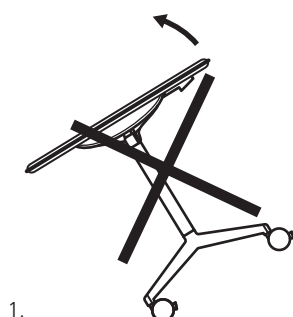
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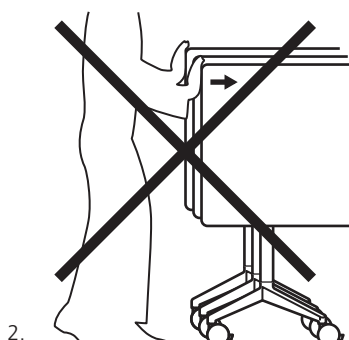
4.

1. Unlock all castors and make sure all table connectors are released.
2. Pull both release handles until fully extended and hold in this position. Begin to swivel the top slowly upwards (as shown). Make sure to keep clear of the moving foot sections.
3. Once the table top is at an approximate angle of 45°, allow the release handles to return to their positions whilst continuing to swivel the table top. Support the table top until the frame has completely folded.
4. Castors can be locked once the table is in the desired position.

DO NOT....



1.

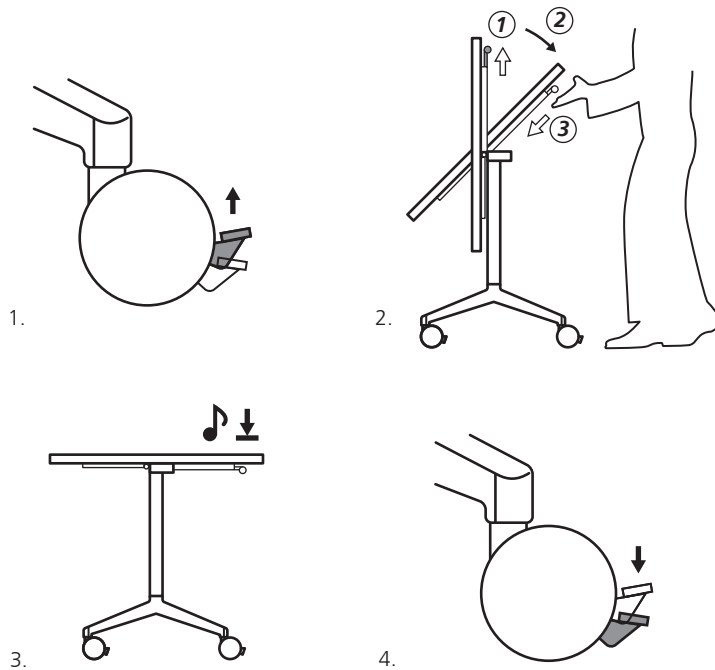


2.

1. Fold table unless the release handles are completely extended
  2. Push stacked tables
- Note: Either of these actions could result in damage to the table.

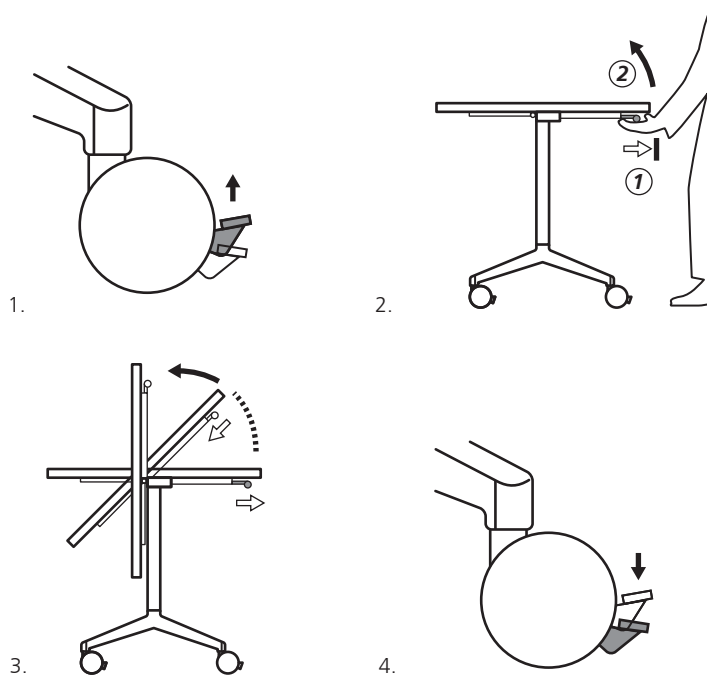


Unfolding the Table



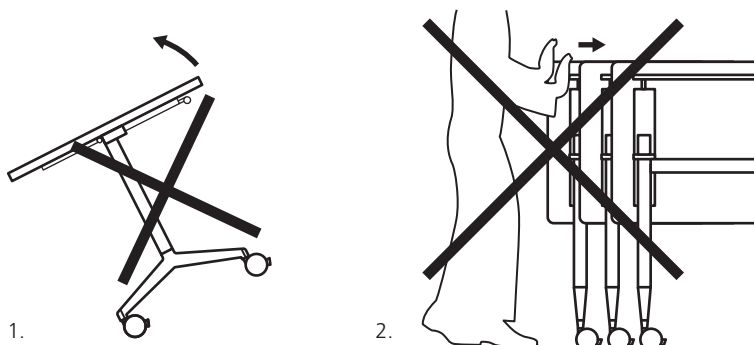
1. Unlock all castors by lifting the tabs at each set of wheels.
2. Stand facing the underside of the table and pull the release handle upwards, ensuring both sides of the handle are fully extended. Begin to swivel the top (as shown) and allow the release handle to return to its original position.
3. Allow the table top to rest at the horizontal position making sure to hear the mechanism click in place.
4. Castors can be locked once the table is in the desired position.

Folding the Table



1. Unlock all castors and make sure all table connectors are released.
2. Pull the release handle, ensuring both sides of the handle are fully extended and hold in this position. Begin to swivel the top slowly upwards (as shown).
3. Once the table top has started to swivel, allow the release handle to return to its original position whilst continuing to swivel the table top. Support the table top until the frame has completely folded.
4. Castors can be locked once the table is in the desired position.

DO NOT....



1. Fold table unless the release handle is completely extended
  2. Push stacked tables
- Note: Either of these actions could result in damage to the table.